



## NORTH CAROLINA ADULT SOCCER ASSOCIATION

### BOARD MEETING MINUTES

December 18, 2023

#### **Call to Order: 7:02pm**

**Roll Call** – Darius Ejlali took the roll call.

**Present:** Sam Cohen, Donna Langdon, Chad Garber, Bob Kepner, Paul James, Alex Vidaurri, Scott Eisenbraun, Vance Carlisle, Laura Collins

**Not Present:** Jeremy Mikell

Quorum determined.

#### **Officer & Staff Reports**

- President – Since we last met, NCASA has held a very successful Carolinas Cup. Our largest Cup ever with 76 teams. A huge thank you to everyone who contributed to the success, Darius and Cindy, Scott Eisenbraun and his children, Jeremy as one of the referee coordinators, Donna Langdon, Alex Vidaurri, the volunteers, and our South Carolina partners. It was a complete teamwork effort. A big capstone to the year.

For tonight's meeting, two important items, one, the 2024 NCASA Budget to approve, we will cover details later in the meeting. The budget is straight forward, including many of the traditional line items and adding funds to areas we can supplement due to last year's registration numbers. NCASA's approach to the registration numbers is conservative to ensure that any items added to the budget are sustainable as we grow.

The other important topic for discussion will be how NCASA will structure the Annual General Meeting being held January 27-28, 2024. The main questions will be; are we holding a one-day or two-day event, which also ties to the question: will NCASA be joining NCYSA and NCSRA on January 27<sup>th</sup> and/or January 28<sup>th</sup>. Plus, Saturday night will be the NC Soccer Hall of Fame Induction Banquet.

The last thing to mention, tonight's meeting is our last board meeting of 2023, but NCASA will hold a meeting January 8<sup>th</sup> to wrap up the year and to vote on NCASA Award recipients.

- Executive Director – Since our November meeting, preparing for the Carolinas Cup, hosting the event, and summarizing the Cup finances and survey has been a large focus for November and into December.

The office has worked with our Treasurer and Finance committee building the 2024 NCASA Budget.

After the Carolinas Cup, December 6<sup>th</sup>, NCASA traveled to Charlotte to present our Celebrate the Tatas donation of \$27,500 to both the Levine Cancer Institute and the Novant Health Foundation.

Reviewed hotel and meeting space options for the NCASA AGM.

NCASA has sent out two communications to the full membership, the Awards Nomination notification with nomination forms and awards description, and the NCASA Election notification outlining positions that are up for election and the responsibilities associated with each position.

NCASA was invited to assist USASA in developing an online insurance claim process.

Continuing to work on the statewide league, the NCSL. Website needs some work and reviewing the rules and regulations before announcing.

- Executive Vice President – Due to the rise of emergency incidents at the field, working on a Generic Emergency Plan that addresses cardiac event action plan and other areas of emergency. Researching defibrillators, defibrillator programs and CPR classes. The goal will be to have a guide of best practices for leagues.
- Treasurer – Treasurer’s Report has been circulated. Player registration Income is 21% higher than budgeted and the Tournament Only Registration was 141.6% higher than estimated. The Carolinas Cup and Celebrate the Tatas also exceeded previous year participation, and the Celebrate the Tatas surpassed previous year donation levels.

### **Approval of Minutes**

- Minutes for the November 20, 2023, NCASA Board meeting were approved unanimously.

### **Growth Initiative**

- Registration Report – The numbers are fantastic. NCASA recorded 12,252 Annual Players Registrations and 2243 Tournament Only Player Registrations, bringing our total registration to 14,495.
- First Year Leagues Update – Wake Women’s Soccer League has had a great inaugural season, 106 players. Looking forward to spring season.
- New League Update – The Winston-Salem Pick up league has continued talks with NCASA exploring what membership would look like for a pickup league that does not need rosters or referees.

## **Competitions**

- Carolinas Cup – The Carolinas Cup was a huge success. The Cup Committee needs to get together to review the good and the bad. An event this large shows deficits that need to be addressed.
- Celebrate the Tatas – No Report

## **Organizing Committees**

- D&A Committee – There are two remaining cases that need to be addressed. The D&A committee will be discussing an updated D&A manual.
- Budget Committee – Thank you to the Finance Committee for their work on the 2024 Budget.
- AGM Committee – Will be discussed later in the meeting.
- Nomination Committee - Nomination forms have been sent to all members; several nominations have been submitted.
- NCASA Awards Committee – Requests for award recipients have been sent to the full membership and there are submissions for most categories.

## **New Business (motions)**

- 2024 Proposed Budget (see text below for motion)  
Motion made to approve; motion passes unanimously.

## **Additional New Business (motions - 2/3 vote required)**

### **Old & New Business (discussions)**

AGM structure and costs were discussed. Consensus was to hold a two-day AGM, which would include participating in the Awards Luncheon with the youth and referees on Sunday and also holding the business meeting on Sunday before the Awards Luncheon. Workshops will be held on Saturday. Partnering with the youth and the referees has always been a tradition pre-COVID. NCASA is still obtaining final costs, but the proposed budget appropriation should be sufficient to cover all options. A survey will be sent to all Board members to determine preference for the location at which each day's events will be held.

### **Additional New Business (discussions)**

### **Takeaways/To Do Item Wrap-up**

### **For the Good of the Game / Announcements**

### **Adjourn**

- Motion to adjourn approved unanimously – 8:17pm

### **Approved Motions:**

- 2024 Proposed Budget (see text below for motion)

**2024 NCASA Budget**

Whereas, the NCASA Constitution & Bylaws require the NCASA Board of Directors to develop an annual budget and provide it to Council members in writing at least 14 days prior to the Annual General Meeting (AGM) so that it can be approved at the AGM, and

Whereas, reimbursement for any expense that is not in the budget must be voted upon by the Board of Directors,

Be it resolved that the NCASA Board of Directors recommend the following budget for approval by the Council at the AGM:

<b>OPERATIONAL BUDGET</b>		<u><b>BUDGET</b></u>	
		<b>2024</b>	
<b>INCOME</b>			
	Interest	<b>6,000.00</b>	
	CrCd Cash Rewards	<b>500.00</b>	
	Player Registration (@ \$30)      12088	<b>330,000.00</b>	11,000
	Single Event (@ \$15)      2122	<b>15,000.00</b>	1,000
	League Affiliations      14	<b>650.00</b>	13
	Permission to Host Fees	<b>50.00</b>	
	International Game Fee	<b>-</b>	
	USASA Reimbursement for D&O	<b>465.00</b>	
	<b>TOTAL INCOME</b>	<b>352,665.00</b>	
<b>EXPENSES</b>			
	<u>Payments to USASA</u>		
	USASA Affiliation Fee	<b>100.00</b>	
	Player Registration Fee (@ \$12)	<b>128,160.00</b>	10680
	<b>PREMIER</b> Registration Fee (@ \$14)	<b>4,480.00</b>	320 players
	Single Event Registration Fee (@ \$8)	<b>8,000.00</b>	1000
	<b>SUBTOTAL</b>	<b>140,740.00</b>	
	<u>Contract Services</u>		
	Accounting Fees	<b>6,000.00</b>	
	Outside Contract Services	<b>0.00</b>	
	<b>SUBTOTAL</b>	<b>6,000.00</b>	
	<u>Facilities and Equipment</u>		
	Depr and Amort – Allowable	<b>400.00</b>	
	Equip Rental and Maintenance	<b>200.00</b>	
	Rent	<b>2,400.00</b>	
	<b>SUBTOTAL</b>	<b>3,000.00</b>	
	<u>Operations</u>		
	Bank Charges	<b>300.00</b>	
	Merchant Discount Online Fees	<b>1,300.00</b>	
	Registration TeamPass Fees	<b>24,000.00</b>	\$2 per player
	Postage, Mailing Service	<b>100.00</b>	
	Supplies & Copies	<b>1,000.00</b>	
	Telephone, Telecommunications	<b>1,300.00</b>	
	Technology	<b>6,700.00</b>	

	<b>SUBTOTAL</b>	<b>34,700.00</b>	
<b><u>Other Types of Expenses</u></b>			
	Marketing/Advertising/Outreach	<b>4,740.00</b>	website, social media, Board polos, etc.
	Insurance - Liability, D & O	<b>465.00</b>	Board D&O; 2023 includes PGSAAL D&O
	NC Soccer Hall of Fame	<b>1,520.00</b>	<b>Donation + table of 8</b>
	Other Costs (Donations, Regionals support)	<b>3,000.00</b>	USASA Soccer Fest; RIII in Greenville, SC
	<b>SUBTOTAL</b>	<b>9,725.00</b>	
<b><u>Payroll Expenses</u></b>			
	Salary & Wages	<b>94,650.00</b>	EE salaries (plus extra for potential adjustments
	Payroll Tax Expense	<b>7,098.75</b>	7.50%
	6% Benefit	<b>4,261.00</b>	6.00%
	Medical Insurance	<b>7,354.00</b>	10.35%
	Payroll Expenses – Other	<b>0.00</b>	
	<b>SUBTOTAL</b>	<b>113,363.75</b>	
<b><u>Travel and Meetings</u></b>			
	Meeting, Conference, Convention		
	NCASA AGM	<b>8,000.00</b>	In-person AGM w/Awards luncheon
	Executive Comm/Conf Calls /Zoom	<b>150.00</b>	
	Regional/National Meetings	<b>18,000.00</b>	5 offs @ USASA & USSF AGMs; 2 offs @ RIII Wkshp
	NC Soccer HOF Dinner	<b>2,250.00</b>	All Board members + 2 reps per league
	Travel (BOD Non-Meeting)	<b>200.00</b>	
	<b>SUBTOTAL</b>	<b>28,600.00</b>	
<b><u>Competitions</u></b>			
	Carolinas Cup-Charleston Travel	<b>2,185.00</b>	
	Beer City Cup Travel	<b>1,100.00</b>	
	Queen City Cup Travel	<b>800.00</b>	
	National Cup (Reg III) Support		
	Team Entry Fees	<b>2,450.00</b>	7 teams @350
	Team Travel Support	<b>5,500.00</b>	4 champs @ \$1000 + 3 finalists @ \$500
	Referee Travel	<b>0.00</b>	
	Officer Travel	<b>4,000.00</b>	2 reps @ regionals; 1 rep @ 2 nationals
	Tournament Equipment	<b>500.00</b>	
	<b>TOTAL Competitions</b>	<b>16,535.00</b>	
<b>TOTAL EXPENSE</b>		<b>352,663.75</b>	
<b>NET INCOME</b>		<b>1.25</b>	

(See Competitions Budget on Next Page)

**COMPETITONS BUDGET**

**BUDGET  
2024**

**Carolinas Cup**

**INCOME**

Tournaments

**52,500.00** 70 teams x \$750 per team

**EXPENSES**

Tournaments

**52,500.00**

**NET INCOME**

**0**

**Celebrate the Tatas**

**INCOME**

Tournaments

**8,000.00** 16 teams x \$500 per team

**EXPENSES**

Tournaments

**8,000.00**

**NET INCOME**

**0**

**NC State League (State-Wide League)**

**INCOME**

Leagues

**12,000.00** 6 teams x 2 season x \$1,000 per team

**EXPENSES**

Leagues

**12,000.00**

**NET INCOME**

**0**

	2023 NCASA Player Registrations													Total # Players		
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	As of 12/10	2023 TOTAL	2022	2021	2020 Covid
<b>Leagues:</b>																
<b>ABASA</b>	356	810	65	27	103	258	36	172	129	40	7		<b>2003</b>	1671	1433	932
<b>AC Sandhills</b>	0	0	0	0	0	0	0	0	0	0	0		<b>0</b>	0	0	31
<b>Catawba</b>	42	71	11	0	4	33	0	34	23	0	0		<b>218</b>	193	146	61
<b>Charlotte Independence</b>														692	485	0
<b>North Meck</b>	65	95	11	3	0	0	0	0	0	0	0		<b>174</b>			
<b>Rock Hill</b>	105	62	8	1	0	0	0	0	0	0	0		<b>176</b>			
<b>Mooreville</b>	85	200	9	2	26	76	1	77	11	0	0		<b>487</b>			
<b>CPSL</b>	518	18	19	4	7	6	1	29	84	8	7	1	<b>702</b>	690	661	614
<b>First Flight League</b>	0	68	134	16	26	12	1	0	0	0	0		<b>257</b>	279	484	0
<b>Metrolina</b>	27	671	20	2	1	0	27	208	12	22	1		<b>991</b>	889	727	688
<b>NCASA Annual Pass</b>	194	77	10	9	29	27	86	72	15	6	8		<b>533</b>	308	48	7
<b>Pitt Greenville</b>	6	59	115	18	10	9	68	18	60	35	2		<b>400</b>	210	182	134
<b>Premier Adult</b>	0	82	37	4	0	1	0	3	15	2	0		<b>144</b>	195	130	118
<b>Seashore Soccer League</b>	0	1	8	0	0	0	0	0	0	0	0		<b>9</b>	39	73	0
<b>Swansboro</b>	0	139	86	9	1	0	0	121	24	9	0		<b>389</b>	391	312	278
<b>TASL</b>	1997	281	121	51	519	146	363	187	68	36	0		<b>3769</b>	3327	2926	2413
<b>OCASL @TASL</b>	23	410	55	11	76	17	19	83	21	13	43	4	<b>775</b>	628	0	0
<b>Wake Women's League</b>	0	0	0	0	0	0	10	64	17	2	0		<b>93</b>			
<b>Wilmington</b>	454	116	15	46	99	8	8	104	23	1	0		<b>874</b>	775	712	474
<b>Winston Salem</b>	53	116	2	0	0	0	4	79	3	1	0		<b>258</b>	184	201	218
<b>TOTAL League Players</b>	<b>3925</b>	<b>3276</b>	<b>726</b>	<b>203</b>	<b>901</b>	<b>593</b>	<b>624</b>	<b>1251</b>	<b>505</b>	<b>175</b>	<b>68</b>	<b>5</b>	<b>12252</b>	<b>10471</b>	<b>8520</b>	<b>5968</b>
<b>Tournament Only Passes:</b>																
<b>Beer City Cup</b>						59	517	282	8				<b>866</b>	841	879	
<b>Beer City Cup Savannah</b>	417	314	34										<b>765</b>			
<b>Carolinas Cup Charleston</b>													<b>0</b>	32	24	
<b>Carolinas Cup WS</b>									1	285	14		<b>300</b>	426	401	
<b>Celebrate the Tatas</b>								9	62	26			<b>97</b>	93	47	
<b>Queen City Cup</b>						24	87	41					<b>152</b>	118	175	
<b>Tourney Pass Other</b>													<b>0</b>	34		
<b>USASA Adult Soccer Fest</b>				9	23	28	3						<b>63</b>	10	1	
<b>TOTAL Tourney Passes</b>	<b>417</b>	<b>314</b>	<b>34</b>	<b>9</b>	<b>23</b>	<b>111</b>	<b>607</b>	<b>332</b>	<b>71</b>	<b>311</b>	<b>14</b>	<b>0</b>	<b>2243</b>	<b>1554</b>	<b>1527</b>	
<b>Temporary Passes</b>	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>	0	27	
<b>TOTAL # PLAYERS</b>	<b>4342</b>	<b>3590</b>	<b>760</b>	<b>212</b>	<b>924</b>	<b>704</b>	<b>1231</b>	<b>1583</b>	<b>576</b>	<b>486</b>	<b>82</b>	<b>5</b>	<b>14495</b>	<b>12025</b>	<b>10074</b>	<b>5968</b>